



GATES FIRE DISTRICT



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www.gatesfd.org

Serving Territory in the Towns of Gates and Chili, N. Y.

**Gates Fire District
Board of Fire Commissioners
Regular Commission Meeting
Thursday, January 26, 2023
6:30 PM**

APPROVED MINUTES

Attendance

Daniel Cox Chairman
Louis Comenale, Jr., Vice Chairman
David Hancock, Commissioner
James Werth, Commissioner
David DiCaro, Commissioner *via zoom*
Alan R. Bubel, District Fire Chief
Timothy D. Goole, District Assistant Fire Chief
Brittany Gould, Treasurer
Julie Spencer, Deputy District Treasurer
Donna Capone, District Secretary

Guests

**See attached sign-in sheet

Absent

Mark C. Butler Esq., Legal Counsel

Chairman Cox called the Regular Commission Meeting of the Gates Fire District to order at 6:32 p.m.

Pledge of Allegiance was led by Lieutenant Nardone.

Chairman Cox identified all the emergency exits within the building.

**Would any of the guests like to address the Board at this time?
(please state your name and address)**

Don Ioannone, 4099 Lyell Road-addressed the Board.

Cherie Stuhler, 11 Jordan Avenue-addressed the Board.

Approval of Prior Meeting Minutes:

Motion to approve the January 12th, 2023, Commission Meeting Minutes made by Commissioner Comenale and seconded by Commissioner Werth. Commission polled: Commissioner Comenale-approved, Commissioner Hancock-abstained, Commissioner Werth-approved, Commissioner DiCaro-approved, Commissioner Cox-approved.

Treasurer's Report – presented by Brittany Gould:

Accounts Payable Report: Bills to be paid since the last meeting in the total amount of \$144,007.77 were presented by the Treasurer and were audited by the Board of Fire Commissioners. All Commissioners in attendance signed the attachment to the Treasurer's Office list of vouchers approved to be paid.

Motion and Resolution to approve the Accounts Payable Report for the January 26th, 2023, 2022, bills and ordering the Treasurer to pay such audited and approved vouchers in the amount of \$144,007.77 made by Commissioner Comenale and seconded by Commissioner Werth. Commission polled: All approved.

December LOSAP Summary Report presented.

Motion to approve the December LOSAP Summary Report made by Commissioner Comenale and seconded by Commissioner Hancock. Commission polled: All approved.

NY Class-had a video conference with NY Class representative to discuss their interest bearing accounts which are allowable through New York State for municipalities. The interest rates are variable, currently the interest rates are 4.12%. All of our funds would essentially be in this NY Class invested appropriately based on New York State Law. We did reach out to our bank (Tompkins) and asked if there was something comparable and there is CD's, they have 3-, 6-, 9- and 12-month CD's, interest rates for those are between 4.4% and 4.65%. Looking to possibly use both NY Class and CD's. More information to follow.

District Secretary's Report – Donna Capone:

Plaques in the front entry way will be taken to Lamont trophy for updating.

A Legal Notice was received from the Chili Zoning Board of Appeals on January 13th.

Chief Bubel distributed Informational Bulletin 23-001 to All Personnel regarding his being Out of Town.

Chief's Report – Alan R. Bubel:

Received letter from Senator Schumer's Office regarding fiscal year 2022 Assistance to Firefighters Grant Program Grants. The grant program opens on January 9, 2023 and will close on Friday, February 10, 2023.

Annual NFPA Survey request, Firefighter St. Hilaire has been tasked with completing it.

Green Foam-current foam has been found to be carcinogenic. New green foam issues when in comes into contact with water. More information to follow,

Chief and Lieutenant Nardone attended the Monroe County Health Department Point of Distribution site tabletop exercise. The plans that we have had in place for a number of years now are still relevant and there was commentary from NYS Department of Health regarding the cooperation of emergency services, the school district and the Town representatives.

Training Budget requests from the Municipal Training Officer:
Improving Company Level Training (Geneva, NY), Pump Operator and Maintenance and Aerial Operator and Maintenance for the District Mechanic.
NFA Best practices for CRR and request use of vehicle.
Budget line item 541-980 for TROX Fire (FE Door replacement part at a cost of \$350.00. Total cost for all training is \$2,975.00.

Motion to approve all trainings at a cost of \$2,975.00 made by Commissioner Comenale and seconded by Commissioner Hancock. Commission polled: All approved.

Recent Safe Place contact occurred over at Station 3. There was a 19-year-old male, he came to the firehouse because he was kicked out of his house and he wanted a safe place to go. Gates Police Department and Center for Youth Services worked to rectify the situation. The program is working appropriately. Kudos to the group that was working that night to handle that situation.

Assistant Chief's Report –Timothy D. Goole:

Grants-grant writer, due to the timing and scope of the grants he believes that submitting for the AFG grant will be the most beneficial, according to our contract that was signed last year, the cost for the submittal will be half of the price last year. Requesting permission to spend \$850.00 with G&G Municipal Consulting and Grant writing.

Motion to approve spending \$850.00 with G&G Municipal Consulting and Grant writing for the submittal of the AFG Grant made by Commissioner Werth and seconded by Commissioner Hancock. Commission polled: All approved.

Purchase Requests:

Captain Sullivan is looking for permission to repair the Hydro Ram for 4510 with Hydro Ram Unlimited at a cost of \$211.21.

Motion to approve the purchase of Hydro Ram Unlimited at a cost of \$211.21 made by Commissioner Comenale and seconded by Commissioner Werth. Commission polled: All approved.

Captain Sullivan is looking for permission to purchase replacement saw blades for the saw from 4510 from Amazon, at a cost of \$70.00.

Motion to approve the purchase of replacement saw blades for 4510 from Amazon, at a cost of \$70.00 made by Commissioner Comenale and seconded by Commissioner Werth. Commission polled: All approved.

Battalion Chief Amendolare is looking for permission to purchase one pair of replacement bunker boots from MES at a cost of \$519.00.

Motion to approve the purchase of one pair of bunker boots from MES at a cost of \$519.00 made by Commissioner Comenale and seconded by Commissioner Werth. Commission polled: All approved.

Assistant Chief is looking for permission to purchase 5 flashlight cap assemblies from Amazon to replace the broken ones, at a cost not to exceed \$40.00.

Motion to approve the purchase of 5 flashlight cap assemblies from Amazon at a cost not to exceed \$40.00 made by Commissioner Comenale and seconded by Commissioner Werth. Commission polled: All approved.

IT Coordinator is looking for permission to purchase 2 desktop computers and the hardware for the workstations, for the office next door from Amazon, cost not to exceed \$1,750.00.

Motion to approve the purchase of 2 desktop computers and the hardware at a cost not to exceed \$1,750.00 made by Commissioner Comenale and seconded by Commissioner Werth. Commission polled: All approved.

Surplus Request:

Lieutenant Collett is looking to surplus one failed length of three-inch supply hose.

Motion to approve the surplus of one failed length of three-inch supply hose made by Commissioner Comenale and seconded by Commissioner Hancock. Commission polled: All approved.

Chairman Cox's Report:

Resolutions from the Organizational/Regular Commission meeting

Resolution 2023.1.12.8: Motion by Commissioner Cox.

Resolved, that the Gates Fire District Records Retention Committee be appointed as follows: District Secretary Capone, Commissioner Comenale, Commissioner Werth for the year 2023 and is to serve at the pleasure of the Board of Fire Commissioners and to perform such duties as assigned.

Second by: Commissioner Hancock
Roll Call Vote: Commissioner Comenale-abstain, Commissioner Hancock-approved, Commissioner Werth-abstain, Commissioner DiCaro-approved, Commissioner Cox-approved.

***Commissioner Comenale and Commissioner Werth abstain from voting for the Records Retention Committee Appointment.*

Resolution 2023.1.12.13: Motion by Commissioner Cox.

Resolved, that the Official Depositor Banks for the Gates Fire District for the year 2023 be designated as follows: Tompkins Community Bank and Comerica Bank. Let it be also resolved, that the Treasurer be the authorized signer along with Commissioner Comenale and Commissioner Werth on the above designated banks.

Second by: Commissioner Hancock
Roll Call Vote: Commissioner Comenale-abstain, Commissioner Hancock-approved, Commissioner Werth-abstain, Commissioner DiCaro-approved, Commissioner Cox-approved.

***Commissioner Comenale and Commissioner Werth abstain from voting for the Authorized Signer Appointment.*

Vice Chairman Comenale's Report:

Coughlin & Gerhart, LLP price increase on professional services, overall, it's a \$30.00 increase. Partner of Counsel went up to \$285.00 per hour, Senior Associates Special Counsel went up to \$245.00 per hour, Junior Associate went up to \$230.00 per hour, Paralegal is \$195.00 per hour. Price increases effective February 1st, 2023.

Motion to approve the price increases for Coughlin & Gerhart, LLP made by Commissioner Comenale and seconded by Commissioner Hancock. Commission polled: All approved.

Commissioner Hancock's Report:

LOSAP package for 2022 has been received. Meeting to be set up with Commissioner Hancock, Commissioner DiCaro.

Commissioner Werth's Report:

Miscellaneous items for the bunk room project at Station 1, would like to purchase shelving racks, lamps, and a fan. Not to exceed \$1,000.00.

Motion to approve the purchase of shelving racks, lamps and a fan at a cost not to exceed \$1,000.00 made by Commissioner Werth and seconded by Commissioner Hancock. Commission polled: All approved.

Commissioner DiCaro's Report:

General comments

Working with maintenance to obtain roof repair and access ladder at Station 1.

Would like to say again the issue for me is the expansion of the fire district, it is too large and the cost too great, inviting the public to attend the meetings.

Mark C. Butler, Esq.

Excused

Executive Session:

The Board did not enter into Executive Session.

Adjournment:

Motion to adjourn the January 26, 2023, Regular Commission Meeting at 7:05 p.m. made by Commissioner Hancock and seconded by Commissioner Comenale.

Commission polled: All approved.

Respectfully submitted,

Donna Capone
District Secretary